

# ASSISTIVE TECHNOLOGY GRANT CRITERIA AND GUIDELINES

## GRANT-MAKING POLICY:

The Arc of Snohomish County and The Wockner Foundation have collaborated to distribute funds to support communication for qualified individuals with developmental disabilities. The purpose of the individual grant funding is to provide communication/speech output devices to individuals that do not have other means by which to purchase these devices and software necessary to utilize these devices. Communication is such a huge human necessity, which is why we are focused on this therapeutic, educational and social need in the lives of individuals with developmental disabilities in order to positively impact their ability to produce speech effectively. Consistency between care providers, families and school personnel is necessary in order for any one assistive technology system to be successful, which is why we require the recommendations of a speech therapist familiar with the applicant, so that we can support them in a manner that increases their chances of success throughout their community. This grant program focuses on allowing the applicant to have a consistent way to communicate in all settings of their lives; not just in limited settings. I pads, tablets, and communication apps are often used as communication devices because they are easy to transport, easily available, and are a familiar device that are easily used in most community settings.

## INDIVIDUAL GRANT GUIDELINES:

The Arc of Snohomish County supports grants which assist individuals with developmental disabilities in Snohomish County. The Assistive Technology Grant's focus is to assist individuals with developmental disabilities with the ability to communicate, provided through an assistive technological device.

The Arc of Snohomish County Assistive Technology Grant does not consider grant proposals for Assistive Technology covered by entitlement programs or within an individual's financial means.

Family members or board members of the administering organization are not eligible to apply for or receive grant funds.

Requests for up to \$750 may be made. Individuals are eligible to receive Assistive Technology grant funds every 3 years (*must not have received funding from any other grant opportunity from the Arc of Snohomish County within the last 2 years*).

To initiate the grant-making process, applicants must complete the grant application form and submit with supporting documentation to: Assistive Technology Grant, c/o The Arc of Snohomish County, Attention Megan Mittelstaedt, 2500 Hewitt Ave., Suite 300, Everett, WA 98201 or [Megan@arcsno.org](mailto:Megan@arcsno.org).

Individuals requesting grant funds must supply documentation to verify the following criteria:

- Verification of a developmental disability diagnosis (using the Developmental Disabilities Administration Criteria)
- Proof the Applicant is currently living in a community setting or planning to live in a community setting in Snohomish County
- Individual has a financial need (copy of Medicaid, Waiver or SSI funding *and* Personal Tax Return and/or Family Tax Return if individual is living in the family home. *Please delete all sensitive personal information.*)
- Letter from Licensed Therapist, Medical Professional, or Educator that supports specific request
- Letter from applicant that describes grant fund requests \*see #1 below
- Estimate for cost of requested assistive technology

**Applications without requested documentation will not be considered for funding.**

**DISBURSEMENT REGULATIONS:**

- 1) Preceding each disbursement, the applicant must submit a written request including:
  - Amount requested
  - Purpose for using the funds
  - Name and address of payee/vendor
- 2) The Arc of Snohomish County will use grant funds to pay the vendor directly. *Reimbursement with a receipt will be provided after purchase only with prior special permission from the Arc of Snohomish County.*
- 3) The primary purpose of the Assistive Technology Grant is to help individuals with intellectual/developmental disabilities that include communication deficits. As manager of the Assistive Technology Grant, The Arc of Snohomish County maintains executive authority over all disbursements and reserves the right to deny any individual request on a discretionary basis.

**SUBMISSION DEADLINES:**

Completed applications can be turned in at any time. Grant applications will be reviewed on a monthly basis in order of receipt.

**For Questions contact Megan Mittelstaedt [Megan@arcsno.org](mailto:Megan@arcsno.org) 425-258-2459 ext. 108**